



# COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

"Jefferson County: Responsible government  
advancing quality of life"

## MEMORANDUM

\*REVISED 01-31-2022

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** January 26, 2022

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of January 31, 2022

<b>Monday</b> <b>January 31, 2022</b>	Planning and Zoning Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>Tuesday</b> <b>February 1, 2022</b>	Solid Waste Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Human Services 1541 Annex Rd, Jefferson
<b>Wednesday</b> <b>February 2, 2022</b>	Building and Grounds Committee	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Thursday</b> <b>February 3, 2022</b>	Finance Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Broadband Working Group	10:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Friday</b> <b>February 4, 2022</b>	WI River Rail Transit Commission (WRRTC) (Agenda Added)	10:00 a.m.	Videoconference & Teleconference
<b>Saturday</b> <b>February 5, 2022</b>	No Scheduled County Meetings		
<b>Sunday</b> <b>February 6, 2022</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow*

**SUBJECT:** Planning and Zoning Committee Decision Meeting  
**DATE:** January 31, 2022  
**TIME:** 8:30 a.m.  
**PLACE:** Room 202 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI  
**OR Via Zoom Videoconference**

**YOU MAY ATTEND VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:**

Register in advance for this meeting:  
[https://zoom.us/join/zoom/register/tJEkf--hpj4pHd2y7-u8i9MUTAbnqMB\\_1Qxy](https://zoom.us/join/zoom/register/tJEkf--hpj4pHd2y7-u8i9MUTAbnqMB_1Qxy)  
Meeting ID: 959 8698 5379  
Passcode: Zoning  
After registering, you will receive a confirmation email containing information about joining the meeting

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of January 3, January 14 and January 20 Meeting Minutes
7. Communications
8. December Monthly Financial Report for Register of Deeds – Staci Hoffman
9. December Monthly Financial Report for Land Information Office-Matt Zangl
10. January Monthly Financial Report for Zoning – Matt Zangl
11. Discussion on Solar Energy Facilities
12. Discussion on WE Energies Liquefied Natural Gas (LNG) Facility in the Town of Ixonia
13. Discussion and Possible Action on Agricultural Tourism Definition
14. Discussion and Possible Action on Amending the Jefferson County Zoning Ordinance
15. Discussion and Possible Action on Reconfiguration of PINs 014-0614-2534-006 (owned by the James and Dianne Witte Trust and zoned A-1, Exclusive Agricultural) and 014-0614-2534-007 (owned by George H Purucker and Lisa L Rueth and zoned A-3, Agricultural/Rural Residential). The properties are in the Town of Jefferson near N2918 County Road N.
16. Discussion and Possible Action on R3963A-17 for David Schroeder, presented in public hearing on April 24, 2017 and subsequently postponed for additional information from the petitioner regarding

consolidation of parcels of record. The request is on PIN 018-0713-3343-003, Town of Lake Mills on Hope Lake Road.

**17. Discussion and Possible Action on Petitions Presented in Public Hearing on January 20, 2022:**

**R4374A-22 – Alvin & Judith Gudenkauf LE:** Create a 2.42-ac lot around the existing home & buildings at **N8203 County Rd D**, Town of Watertown from part of PINs 032-0815-2331-000 (39.8 ac) and 032-0815-2334-000 (32.285 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4375A-22 – Lee Allen L Rickerman:** Create a 1.15-ac new building site on **Kasten Ln** from part of PIN 032-0815-1843-000 (23.66 ac), Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4376A-22 – Lee Allen L Rickerman:** Create a 1.15-ac new building site on **Kasten Ln** from part of PIN 032-0815-1843-000 (23.66 ac), Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2104-22 – Joy & Tom Levake:** Allow a 2,592 square foot, 26 feet high extensive on-site storage structure for personal storage in a Residential R-2 zone at **N2304 Banker Rd**. This is requested on PIN 014-0614-2821-002 (1.22 ac) in the Town of Jefferson and is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

**CU2105-22 – Anthony Zuelsdorf:** Allow a 2,592 square foot extensive on-site storage structure for personal storage in a Residential R-2 zone at **N2973 Bauer Ln**. This is requested on PIN 014-0614-2532-007 (1.654 ac) in the Town of Jefferson and is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

**CU2106-22 – Jessica L Kelderman:** Allow up to seven dogs as household pets in an A-3, Agricultura/Rural Residential zone at **N5611 County Road A**, Town of Lake Mills. This is requested on PIN 018-0713-2712-002 (3.43 ac) and is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**18. Possible Future Agenda Items**

**19. Upcoming Meeting Dates**

**February 11, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203**

**February 17, 7:00 p.m. – Public Hearing in Courthouse Room 205**

**February 28, 8:30 a.m. – Decision Meeting in Courthouse Room 202**

**March 11, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203**

**March 17, 7:00 p.m. – Public Hearing in Courthouse Room 205**

**March 28, 8:30 a.m. – Decision Meeting in Courthouse Room 202**

**May 23 or 31 (May 30 is the Memorial Day Holiday)**

**December 19 or 27 (December 26 is the Christmas Holiday)**

**20. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131.**

**Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*

# Jefferson County Solid Waste Committee

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

## Agenda

February 1<sup>st</sup>, 2022 – 8:30 a.m.

**Members:** Dick Schultz, Greg David, Jeff Johns, Anita Martin, and Jeff Smith  
**Staff:** Caitlin McAleavey, Matt Zangl  
**Place:** Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI  
**Or** Via Zoom Videoconference

### Register and Join Meeting via Zoom:

<https://zoom.us/join/zoom/register/tJUqcO2qqDMjE9QtCa6J2E56uD7KNYKfUDUV>

Meeting ID: 917 7426 8990

Passcode: Waste

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Approval of Minutes – December 7, 2021
7. Communications
8. Update from Veolia
9. Update from Refrigerant Depot
10. Update from the City of Watertown
11. Update from the Town of Ixonia
12. Update from Deer Track Park Landfill
13. Update on Upcoming Clean Sweep/Electronics Recycling Event – Volunteers Needed!
  - a. Friday, April 8<sup>th</sup> from 2:00 – 5:30 p.m. at Jefferson Fairgrounds
  - b. Saturday, April 9<sup>th</sup> from 7:30 – 10:00 a.m. at Jefferson Fairgrounds
14. Update on 2022 Solid Waste Donation Letter
15. Discussion and Possible Action on Tire Recycling Pricing for 2022 Clean Sweep
16. Discussion on Air Quality
17. Discussion on Agricultural Plastics Recycling
18. Upcoming Meeting Dates and Possible Agenda Items
  - a. Upcoming meeting: Tuesday, April 5<sup>th</sup>, 2022 at 8:30 a.m. (pending)
19. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Human Services Conference Room

**Or**

Join Zoom Meeting

<https://zoom.us/j/94904048088?pwd=YlVDSXhuVEFJejgvVE9icWlFMlFaZz09>

Meeting ID: 949 0404 8088

Password: 656279

Dial by your location

+1 312 626 6799 US

Date: Tuesday, February 1, 2022

Time: 1:00 p.m.

**Committee Members:** Michael Wineke, Chair; Jeanne Tyler, Vice-Chair; Frankie Fuller, Secretary; Ellen Sawyers, Ruth Fiege. LaRae Schultz, Sira Nsibirwa, Carol O'Neil, Janet Sayre Hoeft, and Katie Dixon

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from January 4, 2022.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Update ADRC & Aging Program & 2021 Key Outcome Indicator updates – ReBecca Schmidt
9. Guardianship Presentation – APS
10. Review of Orientation Manual and By-Laws – ReBecca Schmidt
11. Program Updates
  - a. ADRC – Dominic Wondolkowski
  - b. Nutrition – Kimberly Swanson
  - c. Transportation – Mike Hansen
12. Transportation and Nutrition Program Waivers
13. Items for next meeting
14. Adjournment

Next scheduled meetings:

Mar 1, 2022

Apr 5, 2022

May 3, 2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **Building and Grounds Committee**

## **AGENDA**

Videoconference or

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

Thursday, February 3, 2022  
9:00 a.m.

### **Building and Grounds Committee Members**

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the January 6, 2022 Building and Grounds Committee meeting minutes
8. Discussion, update and possible action on the design development phase for renovation and additions to the Courthouse/Jail/Sheriff' project
9. Discuss future meeting schedule. Next scheduled meeting date
10. Discuss potential agenda items for the Committee's next meeting
11. Adjourn

Register in advance for this meeting:

<https://us06web.zoom.us/joining/register/tJMsdO2ppj8uH9WoXUJhZYi8M4WMZsS2N0gX>

After registering, you will receive a confirmation email containing information about joining the meeting.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)  
MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, February 4<sup>th</sup>, 2022 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Matthew Honer, WRRTC Administrator

## Wisconsin River Rail Transit Commission

Friday, February 4<sup>th</sup>, 2022 @ 10 AM

Via Zoom and Phone

<https://us06web.zoom.us/j/82765613964?pwd=QlJmcmdLK2FkeUViWlhxaFIJL0xGZz09>

Meeting ID: 827 6561 3964

Passcode: 995809

Phone: [+1 312 626 6799](tel:+13126266799)

### WRRTC's Schedule of Meetings:

2022
January 7 <sup>th</sup> - Canceled.
February 4 <sup>th</sup> – via Zoom
March 4 <sup>th</sup>
April 8 <sup>th</sup>
May 6 <sup>th</sup>
June 10 <sup>th</sup>
July 8 <sup>th</sup>
August 5 <sup>th</sup>
September 9 <sup>th</sup>
October 7 <sup>th</sup>
November 4 <sup>th</sup>
December 9 <sup>th</sup>

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-342-1637.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and assistance.*

# Wisconsin River Rail Transit Commission

## Amended

Meeting - Friday, February 4<sup>th</sup>, 2022 @ 10 AM

1. 10:00 AM *10 minutes estimated | Action Items*  
**Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matt Honer, Admin.
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Admin.
4. Action Item. **Approval of Agenda** – Prepared by Admin.
5. Action Item. **Approval of draft December 2021 Meeting Minutes**
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

### REPORTS & COMMISSION BUSINESS

8. *10 minutes estimated | Update and Action Items*  
**WRRTC Financial Report** – Honer, Admin.
  - Treasurer's Report and Payment of Bills.
9. *10 minutes estimated | Update*  
**Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht and Roger Schaalma, WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Other Issues/ Topics
  - Update on Business Development
10. *10 minutes estimated | Update*  
**WisDOT Report** – Lisa Stern, WisDOT
  - Update on Property Issues
  - Other Issues/Topics
  - Update on Grant Funding and Projects
11. *5 minutes estimated | Update*  
**WRRTC Communications and Administrator's Report** – Honer, Admin.
  - Communications
  - Project Updates
12. *10 minutes estimated | Possible Action Item*  
**Update and Possible Action on WRRTC.org website** – Honer, Admin.
13. Action Item. **Adjournment**



**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

Date: Thursday February 3, 2022

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell (Secretary); Rinard, Amy; Jaeckel, George (Vice Chair);  
Nelán, Conor

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for January 6, 2021
6. Communications
7. Public comment Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on 2023 budget calendar
9. Discussion and possible action on contingency transfer to MIS for multi-factor authentication
10. Discussion and possible action on contingency transfer to County Board for Literacy Council
11. Discussion and possible action on repurposing of property at 302 S Center Avenue
12. Discussion and possible action on revised American Rescue Plan Act (ARPA) guidance and projects
13. Discussion on Flood Mitigation program
14. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
15. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
16. Reconvene in open session for action on closed session items if necessary
17. Discussion and possible action on 2021 projections of budget vs. actual revenues and expenditures
18. Review of the financial statements and department update for December 2021-Finance Department
19. Review of the financial statements and department update for December 2021-Treasurer's Office
20. Review of the financial statements and department update for December 2021-Child Support
21. Update on contingency fund balance
22. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
23. Set future meeting schedule, next meeting date, and possible agenda items
24. Review of invoices
25. Adjourn

Next scheduled meetings: Thursday, March 3, 2022 (Regular Meeting)  
Thursday, April 7, 2022 (Regular Meeting)  
Thursday, May 12, 2022 (Regular Meeting)  
Tuesday, June 14, 2022(Regular Meeting)

Register in advance for this meeting:

[https://zoom.us/meeting/register/tJMocuCvpj4vHdbpKQyglAcWm\\_rKSxeOauzu](https://zoom.us/meeting/register/tJMocuCvpj4vHdbpKQyglAcWm_rKSxeOauzu)

After registering, you will receive a confirmation email containing information about joining the meeting.

# **AGENDA**

## **Broadband Working Group**

### **Videoconference OR**

**Jefferson County Courthouse  
311 S. Center Avenue, Rm 205  
Jefferson, WI 53549**

Thursday, February 3, 2022

10:30 a.m.

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZEkfu2qqDgrGdOcbjclQacQWDvpOsCK8A8k>

After registering, you will receive a confirmation email containing information about joining the meeting.

### **Committee Members**

Curtis Backlund, Joan Fitzgerald, Matthew Foelker, Jeff Johns, Richard Jones, Amy Rinard

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Communications
5. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Minutes from November 5, 2021
7. Approval of the agenda
8. Discussion an update on potential broadband projects
9. Discussion and possible action for current Public Service Commission Grant Cycle
10. Discussion of next steps
11. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.